# ACGME STORE KEY INFOMATION

#### **Return Policy for the ACGME Store**

Since all the apparel, promotional, inventory, and print items will have the ACGME logo on them, items can only be returned in the following instances:

- 1. If an item is damaged from shipping and/or from an error by the manufacturer.
- 2. If you receive a different item than ordered, you can exchange the incorrect item for item originally ordered.
- 3. If you did not receive the correct embroidery logo or color.
- 4. If you received a different size and/or color than you ordered.

## **Reason for Declined Return**

- 1. If you ordered the wrong size or the item doesn't fit.
- 2. If you dislike the item after you receive it.

#### **Questions Regarding the Store**

Trouble logging in or with an order, or for other assistance? Submit a support ticket thorough the support portal on the landing page of the store. If you need further assistance, contact <u>Patrick Nasca</u>.

## **Production Timelines**

**Apparel:** Standard turnaround time is 7-10 business days

**Promotion Items:** Determined by product, as well as the time of year, but generally the production timeline is 7-10 business days

**Inventory Items:** Determined by geographic location; plan for 1-3 business days

**Print Items:** Standard turnaround time is 5-8 business days

ACCOUNT MANAGEMENT TEAM THOMAS WOJTYSZYN Business Development Manager thomas.wojtyszy@officedepot360.com 847.209.7380