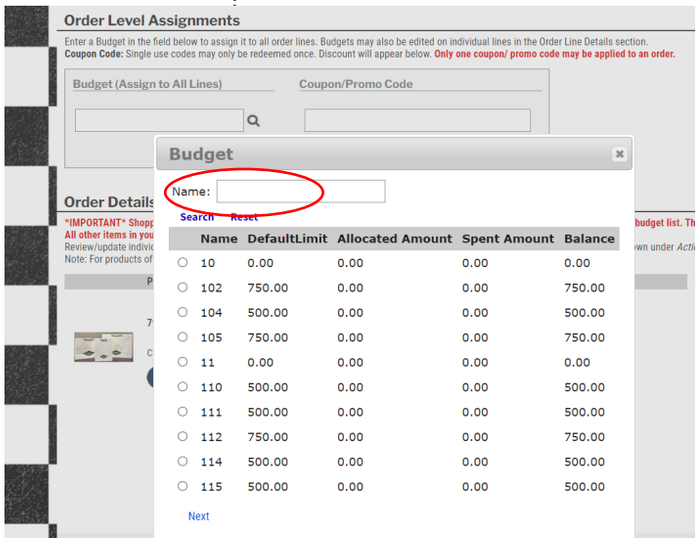
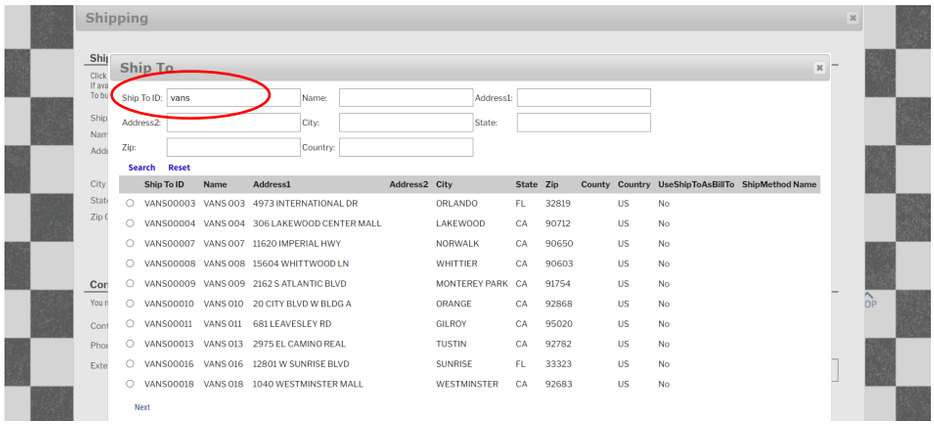
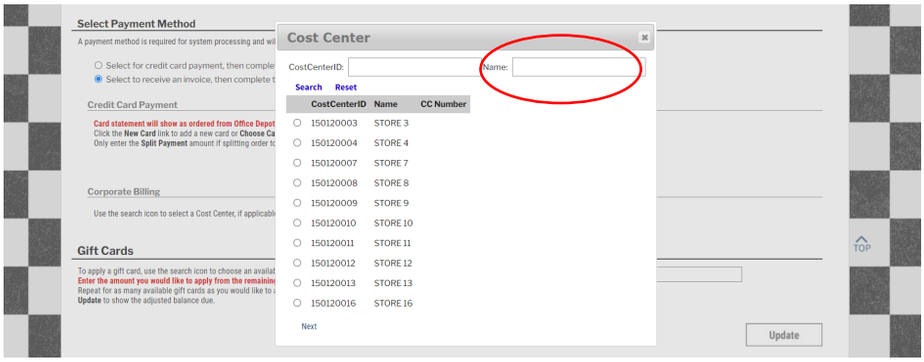
VANS
"OFF THE WALL"

ORDER ALLOCATION CHEAT SHEET

Budget Code: To find store 7, you can search 7 in the search bar. The budget name is based on the store number. The exception would be 'Bags & Toners', but anything can be searched by typing in the open name field at the top of the list.



Shipping: To find store 7, the addresses are listed in the Ship to ID starting with VANS followed by 5 numbers (example: VANS00007) or you can search "%#" in the Ship to ID to show all the addresses that have that number included (example: %07).



Cost Center: To find store 7, the cost centers are listed by store numbers in the Name section (not ID section). They start with STORE followed by the number (example: STORE 7). You may also search by "%#" in the name section to show all the cost centers that have that number included (example: %07).