



Logowear Dress Code

Positions required to be in logowear:

- All employees* working in-branch.
*CUSO employees are exempt from the logowear dress code

General Guidelines:

- All employees are expected to convey a positive image of OUCU in their dress and appearance.
- All attire should be modest, clean, well-kept, and pressed.
- Revealing attire or clothing that is too tight or too short is not appropriate.
- Undergarments should not be visible.
- If you are wearing a blazer, jacket, or cardigan, logowear must be worn if you anticipate removing the outerwear throughout the day. If you are not going to remove the logoed outerwear, you can wear a solid gray, white, black or navy shirt/sweater that is not part of the logowear collection.
- Shirts worn under crew or v-neck sweaters, may have a pattern if in the color palette (navy, gray, white).
- Socks should be dark colors – not white.
- Solid black skirts, pants, capris, as well as dark denim jeans (in good condition with no rips, tears, or excessive fading) are appropriate while in logowear. **Leggings, Jeggings, Shorts, Yoga pants, and athletic wear are NOT permitted.**
- Dresses in solid black, navy, gray, or white can be worn under logowear blazers, jackets, or cardigans.
- Footwear should be clean, well-kept, appropriate for work, and complimentary of the logowear, brand, and color palette. Rubber soled shoes (Toms, Hey Dude's, Sperry's, Vans, sneakers, etc.) may be worn. Flip flops are not permitted.
 - Note: Facilities and IT staff are permitted to wear shorts and athletic shoes appropriate to the work they are performing.

New Hires:

New hires will be required to be in the color palette by day 30 until which time they receive logowear. New hires are expected to be in logowear by their 60th day of employment. The acceptable color palette for tops and dresses includes the following choices: navy blue, gray, or white.

Maternity Wear:

Due to lack of maternity wear options in logowear, women will be permitted to wear items of clothing that are not embroidered with the logo so long as they are in solid colors within the color palette (navy, gray, white). Black skirts and pants are still required.

If an employee reports to work and is dressed inappropriately, they will be sent home to change. Employees will be required to use vacation or personal time for this absence.

Note:

Only exceptions to logowear are when a special event is identified (i.e. OU Spirit Day, Cancer Awareness, Habitat, etc) or as approved by Sr. Management.